[Date]

Re: Attestation for translated documents

I have translated the [insert documents you translated] based on the current English version of the aforementioned.

[Provide a brief summary of why you are qualified to translate; i.e. Spanish (or other language) is your native language, a second-language, you have a degree, etc. Indicate if your translation was reviewed by anyone else for accuracy.]

By signing this letter, I attest to the best of my knowledge that the Spanish (or other language) version of each document represents an accurate reflection of the English version.

Sincerely,

[Your name]

[Your contact information]